

Sydney Simpson
123 Rose Petal Rd
White Oak, TX 75693
903-123-4567
simpsons1@gmail.com

Business manager
American Eagle
3500 McCann Rd
Longview, TX 75693

To whom it may concern,

As a teenage girl, it is my desire to work in a fashion-orientated business, such as American Eagle. In many of my trips to the mall, American Eagle has always been one of my most profitable clothing stores to shop from. Therefore, when I saw you were now hiring at my local American Eagle, I knew I had found the perfect opportunity I have been looking for. Being a part of my favorite store would be both a privilege and something that would be great for me personally.

Though I have never participated in an actual job, I have had plenty of experience in babysitting for kids at my church. Not only have I babysat for kids at my church, but I occasionally babysit children on my own time and sometimes babysit my two younger sisters when my parents are out of the house. I have also had much experience in pet sitting for multiple neighbors of mine when they go on vacations. I am a student at White Oak High School and a proud member of the very successful band program at White Oak. Along with being a member of the band, I participate in running cross country which occurs at the same time summer marching for band does, and carries through football season when I march at football games. Beside participating in these school activities, I am an Honor Roll student and on the scholastic list for my school.

I would very much like to speak with you about the position and to show you how much of an asset I would be to American Eagle. I cherish the memories of my trips to American Eagle with my friends and family, and I would love to make more memories there. My cell phone number is 903-123-4567 and the best times to reach me would be sometime after 3:30 on weekday afternoons. Or, if it would simplify the process, I could call you. Just let me know what a convenient time for you would be.

Thanks, in advance, for your consideration.

Sincerely,

Sydney Simpson
Applying for a job at American Eagle

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Objective

I desire to work in retail sales at a fashion-orientated business.

Education

White Oak High School, White Oak, Texas
2014-present (expected graduation is 2018)

Experience

Child Care

2012- Present

- Helps with church babysitting activities, provide child care for several families on weekends, and babysits my two younger sisters when my parents are out of the house.

Pet Sitter

2010- Present

- Provide pet care for multiple neighbors and friends, including feeding and dog walking.

Achievements

- Academic Honor Roll
- Scholastic Student

Volunteer Experience

- Church Fall Carnival
- Teaching 3 year old Bible Class on Sundays
- School Fun Runs
- Youth Group Activities
- Student Council Activities
- Highway 80 Rescue Mission
- Caring and Sharing

Interests / Activities

- Member of White Oak High School Cross Country Team
- Member of the White Oak High School Band

Computer Skills

- Proficient in Google Drive

References

Available upon request